



# Academic Membership Application Form

Return your completed form and documentation (if applicable) to one of the following:

Mail: 6700 Century Avenue, Suite 100, Mississauga, ON L5N 6A4  
Fax: 905-567-7191  
E-mail: info@oka.on.ca

Prefix  First Name  Last Name

Mailing Address

City  Province  Postal Code

Tel: (+ area code)  E-Mail

Post-Secondary Academic Institution

Post-Secondary Academic Faculty/School/Dept/Program:

Post-Secondary Academic Title/Role:

### Academic Membership Fee Schedule (Oka Membership year is from January 1 - December 31, all memberships expire at this time)

**Academic Member Applications:** (You will be charged the fee that is applicable at the time that you submit your application)

- Academic Advisory Committee Member - No Charge (subject to approval\*\*)
- Academic Membership - \$146.90 For Applications submitted between January 1 and June 30 (includes HST\*)
- Academic Membership - \$73.45 For Applications submitted between July 1 and December 31 (includes HST\*)

**Required Documentation:** Please indicate which of the following you are including with your application, you must include at least one.

- Position confirmation via weblink to institutional webpage for faculty Enter Link Here:
- Letter of appointment identifying current term
- Letter of support from Chair or Dean

\*\*Applications for Academic Advisory Committee (AAC) Membership are subject to review and approval by the AAC Chair and are based on active participation on the committee as per the AAC Terms of Reference outlined below.

Payment by cheque made payable to: Ontario Kinesiology Association (must be submitted with completed form)

Payment by VISA or Mastercard Card #

Expiry Date  Name on Card

Authorization Checkbox - You must check this box for your application to be processed: By checking this box I am authorizing the Ontario Kinesiology Association to process the credit card provided for the fees relating to the category of membership I am applying for. By checking this box I also confirm that I am the cardholder named above, or have the permission of the cardholder to authorize charges to the card for the fees relating to the category of membership I am applying for.  
**Fraudulent or unapproved use of credit cards will result in the termination of your application and may prevent you from becoming a member in the future.**

- I have read and agree to abide by the Ontario Kinesiology Association Code of ethics (page 2)
- I have read and agree to abide by the Academic Advisory Committee Terms of Reference (for AAC Committee Applicants Only)
- I do not wish my name published (name and membership category only) in Kinnection or on the Oka website
- I do not wish my name to be sold to 3rd parties whose products and/or services may be of interest to kinesiologists

**Code of Ethics of the Ontario Kinesiology Association** – The Ontario Kinesiology Association accepts responsibility for delineating the ethical behaviour expected of its members and has developed and approved this Code of Ethics as a guide for members. The Code is an ethical document. Its sources are the traditional codes of ethics as well as developments in human rights. Legislation and court decisions may also influence ethics, and therefore, members should be aware of the legal and regulatory requirements in their practice. However, the Code may set out different standards of behaviour than does the law. The Code has been prepared by members for members. It is based on the fundamental principles of kinesiology, especially compassion, beneficence, non-maleficence, and respect for persons. It interprets these principles with respect to the responsibilities of members to individual clients, their family, colleagues, other healthcare professionals, and society. The Code is not, and cannot be, exhaustive. Its statements are general in nature, to be interpreted and applied in particular situations. Members may experience conflict between different ethical principles, between ethical and legal or regulatory requirements, or between their own ethical convictions and demands of clients proxy decision makers, other health professionals, employers or other involved parties. Training, consultation with colleagues, ethicists, or others who have expertise is recommended.

All members of the Ontario Kinesiology Association, as a condition of obtaining and maintaining their membership regardless of category, shall abide by this Code of Ethics in all of their professional activities.

#### Definition of Terms

**Academic Member** - Any person defined by the by-laws of the Ontario Kinesiology Association as an Academic Member of the Association.

**Academic Advisory Committee Member** - Any person defined by the by-laws of the Ontario Kinesiology Association as an Academic Advisory Committee Member of the Association.

**Conflict of Interest** - Means an interest that would likely adversely affect a members judgment on behalf of, or loyalty to, a patient or prospective patient, or that a member might be prompted to prefer the interests of a patient or prospective patient. A potential conflict of interest exists in all situations where there is a private interest that may influence a members duties and responsibilities.

#### Duties and Responsibilities towards the Client and Public

- Hold paramount the health and safety of their client and/or the public at all times;
- Not take physical, psychological, sexual, or financial advantage of a client;
- Offer and/or advise on kinesiology services in areas of his or her specific competence;
- Practice in a careful and diligent manner, and encourage a client to seek other professional assistance when such action is in the best interest of the client;
- Apply only accepted scientific principles and professional practices when providing kinesiology services;
- Continue his or her professional development to maintain a high level of competence;
- Conduct themselves with fairness, respect, and good faith towards their clients, colleagues, and the profession;
- Declare to a client any conflict of interest which may adversely affect his or her professional relationship with a client and/or employers;
- Render services to those who seek it without discrimination on the basis of race, religion, gender, sexual orientation, marital status, ethnic origin, language, political affiliation, societal, or health status.
- Respect the client's or surrogate's right to be informed about the effects of the services provided and give opportunity to consent or decline a service;
- Protect the confidentiality of all professionally acquired information, and disclose such information only when properly authorized or when legally obligated to do so;

#### Duties and Responsibilities towards the Profession

- Give credit where it is due, and accept, as well as give, objective and fair professional criticism;
- Act in a way that is beyond reproach and report to the appropriate authorities any member of the Association who appears to be incompetent or whose professional conduct appears to be unethical, illegal or, in general, unbecoming to the profession; and
- Strive to promote the advancement of the science and profession of Kinesiology.

**OKA Privacy Notice** – The process of collecting and using information about individuals is now more complicated as a result of legislation, the *Personal Information Protection and Electronic Documents Act (PIPEDA)*.

*PIPEDA* applies to personal information. It is information about an identifiable individual, but does not include the name, title, and business address or business phone number of an employee of an organization. It does not apply to information about corporations, *PIPEDA* applies only to individuals.

Educational information collected on the membership application is used only for the evaluation of your academic eligibility for membership and will not be disclosed.

Any personal information collected by OKA is used solely for the purposes of providing membership services and will not be used for any other purpose without your consent.

**ACADEMIC MEMBERS** – Academic Members shall consist of individuals who are faculty members (including lecturers and academic co-curricular staff) from an Ontario academic institutions with a recognized kinesiology undergraduate, graduate, or post-graduate (including human kinetics, exercise science, etc.) program. The role of Academic Members is to promote and advocate for initiatives that support the Registered Kinesiologist's training and professional advancement. Academic Members are also eligible to participate in the OKA Academic Advisory Committee (See Terms of Reference for Academic Advisory Committee). Academic Members are not required to be members Registered with the College of Kinesiologists of Ontario. Academic Members shall not be entitled to vote at, but shall be entitled to notice of and to attend all members' meetings. Academic Members shall not be entitled to hold any office in the Corporation either as a Director or Officer, but shall be eligible to serve on any committee of the Corporation except as otherwise provided in this By-law.

**If you are eligible for Academic Membership** - Your application will be submitted for processing and appropriate fees will be charged according to the fee schedule outlined on page 1. Once your application has been approved you will receive your new members package containing your Membership Certificate, Membership Card, and any other relevant information that is being circulated at that time within 4 weeks.

**If you are not eligible for Academic Membership** - You will be advised of any additional information that is required to meet the Academic Member criteria and given an opportunity to submit it for inclusion with your application. If you are still not eligible after review of additional documentation the application process will be terminated and you will not be charged any fees.

**All** questions or disputes must be submitted **in writing** to the OKA office. Responses will be sent to the applicant in writing following the Committee's next meeting.